

"GRANT" PHD PROCEDURE - RECRUITMENT OF CANDIDATES

Detailed recruitment criteria for candidates for the AST school in the academic year 2021/22 as part of the grant recruitment

Basis: Resolution of the NCU Senate no. 13 as of March 30, 2021 (UMK law bulletin, 2021; it. 114)

Candidates whose scholarships for a period of at least two years will be financed under grants received from external sources, e.g. from the European Commission, National Science Center, National Center for Research and Development or the Foundation for the Polish Science, may be accepted under the grant procedure with the Rector's consent.

In such cases, the Rector by his consent, agrees to finance the scholarship described in the Act on Higher Education and Science for the period required to complete the doctoral work in the School, no later than four years in total. One of the conditions of admitting the candidate to School will also be the determination of the source of financing the costs of the procedure for awarding the doctoral degree.

The head of the given Discipline Council, at the request of the grant manager and with the Rector's consent, applies to the School Director to announce the recruitment process for this grant.

The grant manager attaches to the application form the doctoral project description to be implemented under the grant.

The grant manager, if required by the financing institution, announces and proceeds with the recruitment process for the position of a doctoral student for the grant project, in accordance with the requirements of this institution. Only the candidates who acquired a positive opinion in the above mentioned recruitment may be allowed for further recruitment process

Candidates will be registered via IRK2 system under 'grant procedure' (after receiving the Rector's consent to start the recruitment).

Recruitment plan (I call):

Recruitment process (choice of candidates)	Dates
Submission of documents by the candidates to School (registration via IRK 2 plus document scans sent to the following e-mail address: ast@umk.pl)	26.05-01.06.2021 (godz. 15:00)
Interviews with candidates, after agreeing the time and date	03-07.06.2021
Announcement of recruitment results, AST website	09.06.2021

Required documents:

Application form – printed out from the IRK system and signed by the candidate
Scientific CV in English
A motivation letter, containing a clear indication of preference in the selection of the main doctoral project, as well as, optionally, up to two second-choice projects; titles of all projects must be sourced from the list published on the School's website with an indication of the scientific discipline in which the doctorate will be carried
An official copy of the diploma of completion of the second-cycle or long-cycle Master's degree programme (or an equivalent diploma) or a photocopy of such a copy certified by Nicolaus Copernicus University staff or a declaration of the candidate on the planned date of obtaining such a diploma (of completion of the second-cycle or long-cycle Master's degree programme), which must occur <u>no later than September 15th 2020</u>
If your diploma is issued by a state which has signed the Hague convention (https://www.aina.pl/legalizacja-czy-apostille-konwencja-haska): authorization in the form of Apostille In case the candidate's diploma country has not signed the Hague convention: authorization in the form of legalization, as well as the scientific council of the appropriate discipline (NCU: Rada Dyscypliny Naukowej) must validate the diploma through nostrification
For foreign students: a copy of the visa, or the residency card, or another document granting the right to stay in Poland
An English or Polish translation of the Master of Science diploma (by a certified translator)
A short summary of the Master's Thesis (in English or Polish)
A list of co-authored papers (including hard copies or pdf files)
A list of research projects funded by grants (international, national, local) on which the candidate was working (a written confirmation is required)
A list of research visits / stays / internships in external research units; a list of seminars, conferences with active participation of the candidate (e.g. poster / talk, a written confirmation is required)
A list of research projects conducted by the candidate for external entities
A list of distinctions, awards, fellowships, and other honors (a written confirmation / copy of the diploma is required)
A confirmation of English language skills at B2 level or above, or a document confirming the completion of the first-cycle or second-cycle studies delivered in English
3 current photographs (including one in an electronic form, which the candidate uploads into the IRK system) compliant with the requirements applied for issuing ID
A signed declaration, committing the candidate, if accepted and while at AST, to not undertake studies in other Doctoral Schools
Two recommendation letters (optional, but recommended)
Grade average (GPA) statement (an example: https://www.phd.umk.pl/en/ast/recruitment/)
A statement on the grading scale used in the foreign university issuing the MSc diploma

Candidate application scoring and assessment:

1. Interview			max 60 pts
a.	description of the most recent diploma project, goal, methods, results	max 10 pts	
b.	level of understanding of the chosen PhD research project	max 10 pts	
c.	a general question regarding the discipline of the PhD thesis (main laws, theorems, principles, research methodology)	max 15 pts	
d.	a detailed (advanced) question regarding the discipline of the PhD thesis (main laws, theorems, principles, research methodology)	max 15 pts	
e.	motivation for enrollment into the AST School	max 10 pts	
2. Scientific achievements			max 15 pts
a.	major papers / patents	15 pts	
b.	authorship of a scientific monography / patent application	10 pts	
c.	authorship of a chapter in a scientific monography	5 pts	
d.	other papers (local research organizations, popular science, etc.)	max 3 pts	
e.	other	max 5 pts	
3. Participation in scientific projects			max 5 pts
a.	participation in a major research project, externally funded	5 pts	
b.	participation in a local research project, a research stay in an external research unit	3 pts	
c.	active participation in a conference, seminar, workshop, etc. (presentation of results)	max 3 pts	
d.	participation in a local University research project (grant)	1 pt	
4. Awards and stipends			max 5 pts
a.	stipends / fellowships / awards in international competitions	5 pts	
b.	the best Alumnus award (university level)	5 pts	
c.	stipends / fellowships / awards in national competition	max 5 pts	
d.	the best Alumnus award (faculty level)	4 pts	
e.	a stipend of the University Rector (Chancellor) or equivalent	3 pts	

5. Grades/Average	max 15 pts
<p>5.00 or 100% or Polish Diamond Grant – 15 pts [4.75; 5.0) or [95%; 100%) - 14 pts [4.50; 4.75) or [90%; 95%) - 12 pts [4.25; 4.50) or [85%; 90%) - 10 pts [4.00; 4.25) or [80%; 85%) - 8 pts [3.75; 4.00) or [70%; 80%) - 4 pts <3.75 or < 70% - 0 pts</p> <p>for two level (3+2 or similar) higher education leading to a Master’s diploma, a time-weighted average will be used to calculate the average grade: $AG = (t_1 * AG_1 + t_2 * AG_2) / (t_1 + t_2)$</p>	
<p>Minimum number of points required (but not guaranteed) for AST admission</p>	<p>60 pts</p>